

## Minutes of the Lower Beverley Lake Association Board of Directors Meeting

**Date:** May 18 2025

**Location:** 910 White Birch Lane, Lyndhurst

**Attendees:** John Robson - President, Vicki Woodside-Duggins – Vice-President, Jude Sammon - Treasurer, Lynne Jeffries – Past-President, Tom Heinze – Past-President, Susan Seebeck - Acting Secretary, Dave Champagne, Derek Wainright

**Absentees:** Mark Ready

The meeting was called to order by John Robson, President, at 2:06 p.m.

Item	Discussion / Decision	Action
1. Approval of Agenda	<ul style="list-style-type: none"> <li>▪ Motion by Lynne that the agenda be accepted, seconded by Vicki, and passed.</li> </ul>	
2. Approval of Minutes	<ul style="list-style-type: none"> <li>▪ Motion by Lynne that the minutes of September 8 2024 be approved, seconded by Dave, and passed.</li> </ul>	
3. Financial & Member Registration Reports  a. Insurance  b. E-transfers  c. Corporate Members  d. Sponsors  e. Outreach	<ul style="list-style-type: none"> <li>▪ Jude Sammon, Treasurer, reported the membership, revenues, and expenses.</li> <li>a. Jude informed the Board that the Cade Insurance Brokers is the Association’s insurance provider (specific for non-profit organizations and part of the FOCA Insurance Program) and covers director responsibilities, but not property damage.</li> <li>b. Clarification provided as to why e-transfers are not accepted by the bank (email account must connect to bank account). Point was raised that e-transfers do not detail money disbursement (for example, membership, book purchase, donations). Noted that pay-pal also does not detail money disbursement. Vicki suggested that an electronic membership form that details distribution and has an electronic “pick form of payment” could be the solution. Until resolved, e-transfers are not to be accepted.</li> <li>c. Corporate memberships reviewed. Board members volunteered to follow up on certain businesses for membership and/or sponsorship.</li> <li>d. Gordanier not interested in sponsorship. Eamon O’Leary has not received sponsorship for the Annual Picnic.</li> <li>e. Three-fold document for water quality is a work in progress, needing pictures of equipment in action. Phosphorus one-pager provided by Dave is good, and can be made a little more reader-friendly one-pager.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Jude to send out Cade insurance policy as information/reading.</li> <li>▪ Vicki to pursue electronic membership form for LBLA website.</li> <li>▪ Susan to send out updated Corporate listing to members.</li> <li>▪ John to follow up sponsorship with Greenshield.</li> <li>▪ Dave and Tom to provide pictures of water quality equipment in action.</li> <li>▪ John to complete three-fold on water and to prepare one-pager on phosphorus.</li> </ul>

Item	Discussion / Decision	Action
<p>4. Recruiting New Board members</p>	<ul style="list-style-type: none"> <li>▪ In July, John Robson, President, will move to Treasurer position and Vicki Woodside-Duggins, Vice-President- will move to President.</li> <li>▪ Position of Vice-President will be void.</li> <li>▪ Suggestion and following discussions agreed that Board would try to recruit broadly in order to build a greater base of volunteers from which the Board could grow Board members. There are existing volunteers for Roads, shoal markers, loons, and water quality. The Board could add others where people could “help” out with LBLA activities.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vicki will put together a flyer listing areas of activity including high school volunteer areas.</li> <li>▪ In AGM, our existing volunteers to be saluted / acknowledged.</li> </ul>
<p>5. Events for 2025</p> <ul style="list-style-type: none"> <li>a. AGM – July 9</li> <li>b. Youth Event / Picnic – Aug 2</li> <li>c. Lake Clean Up - Aug 9/10</li> <li>d. Bach – Aug 23 &amp; 24</li> <li>e. BLAM – June 1 &amp; 11</li> <li>f. Delta Parade – July 27</li> </ul>	<ul style="list-style-type: none"> <li>a. AGM requires speaker. Dave volunteered to do presentation on phosphorus / calcium. Vicki volunteered to find a speaker, for example on light pollution or FOCA Bill 5.</li> <li>b. Youth Event and Picnic require a speaker and games. Agreed to promote as two separate, but linked, events. Agreed that a fire department speaker and a fire truck would be a good calling card.</li> <li>c. Lake Clean Up - Dave Duggins agreed to handle again this year.</li> <li>d. Bach at Wendy’s Furnace Farm (Aug 23)and the Red Brick School (Aug 24).</li> <li>e. BLAM #1 had poor to zero attendance in last two years. Board agreed to promote event through LBLA website and Facebook and to create a one-pager to post. BLAM #2 is generally well attended.</li> <li>f. Delta Parade – Per Lynne, Gary and Susan Mensen are willing to supply trailer (16’ X 7’ approx.). Derek, who has agreed to pull the trailer, needs to know hitch requirements and the muster point where trailer can be decorated. The Parade theme is 19th century and the Board can decorate with existing materials, including banners, water testing equipment, fishing line receptacles, old canoe or rowboat.</li> </ul>	<ul style="list-style-type: none"> <li>▪ For AGM Speaker, Vicki to research speaker.</li> <li>▪ For Youth Event/Picnic <ul style="list-style-type: none"> <li>○ John to approach fire department as speaker for both events.</li> <li>○ Vicki to bring games.</li> </ul> </li> <li>▪ For Lake Clean Up Vicki to talk to High School Environmental Club re high school volunteer opportunity.</li> <li>▪ For BLAMs, Susan to create one-page post for all to post.</li> <li>▪ For Parade <ul style="list-style-type: none"> <li>○ Derek to determine hitch etc. requirements.</li> <li>○ Jude to ask Liz Priebe where is muster point.</li> <li>○ John to ask members in email and at AGM if anyone can supply parade suitable material.</li> </ul> </li> </ul>
<p>6. LBLA Assets</p> <ul style="list-style-type: none"> <li>a. Assets list</li> <li>b. Defibrillators</li> </ul>	<ul style="list-style-type: none"> <li>a. John requested that Board members review and finalize Assets list.</li> <li>b. Defibrillators are advocated by FOCA. Brief discussion determined that location of defibrillators at the Parks not known to Board members, and they should know the locations for the events.</li> </ul>	<ul style="list-style-type: none"> <li>▪ John to recirculate Assets List. <ul style="list-style-type: none"> <li>○ All to review and finalize their portion of Assets.</li> </ul> </li> <li>▪ Re defibrillators <ul style="list-style-type: none"> <li>○ John to check with fire department.</li> <li>○ Vicki to check with Park.</li> </ul> </li> </ul>

Item	Discussion / Decision	Action
7. By-laws and Articles	<ul style="list-style-type: none"> <li>▪ Agreed that John, President and Vicki, Vice-President will review and pass to a sub-committee.</li> </ul>	<ul style="list-style-type: none"> <li>▪ John and Vicki to review.</li> </ul>
8. Communications <ul style="list-style-type: none"> <li>a. Email procedures</li> <li>b. Website</li> <li>c. Shorten email address</li> <li>d. New Logo</li> <li>e. Communication frequency to members</li> </ul>	<ul style="list-style-type: none"> <li>a. Standardized email procedures to be addressed at next committee meeting.</li> <li>b. Website creation is less expensive than transferring all existing material to new host site.</li> <li>c. Shortened email to be addressed at next committee meeting.</li> <li>d. Logo – John’s improved Logo works.</li> <li>e. Board agreed to implement more frequent, shorter, communications, checking with email recipients that this is acceptable.</li> </ul>	<ul style="list-style-type: none"> <li>▪ John to approach Mark Ready to see if still on committee and if interested in building new website.</li> </ul>
9. Island 911	<ul style="list-style-type: none"> <li>▪ Fire department endorse What3Words and seemed interested presentation at the picnic or AGM.</li> </ul>	
10. Lake <ul style="list-style-type: none"> <li>a. Lake levels</li> <li>b. Phosphorus</li> <li>c. Invasives</li> </ul>	<ul style="list-style-type: none"> <li>a. Water levels are controlled by the MNR. Agreed that lake residents can be dissatisfied with level, but this is not Board concern.</li> <li>b. After a short discussion on importance of phosphorus and calcium, and the potential consequences of further development on the lake, Board agreed to move phosphorus discussion to next meeting. Tom said that he is attending the Lake Networking Group as it has good information on lake water and planning.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Re Phosphorus, Board members are to review the materials provided by Dave in preparation for next meeting.</li> </ul>
11. Development	<ul style="list-style-type: none"> <li>▪ Partridge Island development includes the golf course, and 22 acres of land as well. Board briefly discussed the potential of negative impact of this development on the lake and its water.</li> </ul>	<ul style="list-style-type: none"> <li>▪ John to ask Township if they have a Lake Capacity Plan</li> <li>▪ Vicki to attend Rideau Lakes Association on June 18</li> </ul>
12. Donations <ul style="list-style-type: none"> <li>d. Status of Bursaries</li> <li>e. Status of new fireboat</li> </ul>	<ul style="list-style-type: none"> <li>▪ Status of Rideau District High School bursaries was asked by the President.</li> <li>▪ Status of new fireboat was asked by the President. Derek clarified that he has shifted attention from the fireboat itself to building a boat access ramp at Coon’s Road. The fireboat is held in Elgin and currently must access the lake from either Lyndhurst or Delta boat ramps.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Vicki to ask for the status of the bursaries at the high school.</li> <li>▪ John to discuss opening an additional boat access ramp at Coon’s Road with the fire department.</li> </ul>
13. Other Business	<ul style="list-style-type: none"> <li>▪ With potential mail strike, suggested that expense cheques be hand delivered, where convenient, but in the case of the CADE cheque, that this should be couriered.</li> <li>▪ Motion that CADE cheque be couriered made by Vicki, seconded by Susan, and passed.</li> </ul>	
14. Next meeting / Adjournment	<ul style="list-style-type: none"> <li>▪ Next meeting: June 8</li> <li>▪ Location: 128 Black Jack Lane chez Susan Seebeck</li> <li>▪ Subsequent meeting: July 6</li> <li>▪ Location: 1267 LB12 chez Lynne Jeffries</li> <li>▪ Meeting adjourned by John Robson, President, at 3:49 p.m</li> </ul>	