

Minutes of the Lower Beverley Lake Association Board of Directors Meeting

Date: July 6 2025

Location: 1267 LB12 Lyndhurst ON

Attendees: Vicki Woodside-Duggins – Vice-President, Lynne Jeffries – Past-President, Susan Seebeck - Acting Secretary, Tom Heinze, Dave Champagne

Absentees: John Robson - President, Jude Sammon – Treasurer, Derek Wainright

The meeting was called to order by Vicki Woodside-Duggins, Vice-President at 2:06 p.m.

Item	Discussion / Decision	Action
1. Approval of Agenda	<ul style="list-style-type: none"> ▪ Motion by Lynne that the agenda be accepted as amended in Other Business, seconded by Dave, and passed. 	
2. Approval of Minutes	<ul style="list-style-type: none"> ▪ Motion by Tom that the minutes of June 8 2025 be approved, seconded by Vicki, and passed. 	
3. Financial & Member Registration Reports a. Corporate Members b. Sponsors c. Outreach d. Water Testing	<ul style="list-style-type: none"> ▪ Vicki read the report from Jude Sammon – Treasurer as Jude had provided it by email in her absence. <ul style="list-style-type: none"> ○ Total revenue from Membership to date - \$2,087.74 ○ Total revenue from all sources to date - \$4,690.48 ○ Total Bank Balance - \$17,808.71 ○ Total Family Members - 66 ○ Total Corporate Members - 13 ▪ Corporate membership initiatives reviewed. <ul style="list-style-type: none"> ○ Noted that Jude and Derek had success when they turned up with a membership form in hand and spoke of the LBLA mandate and activities. ○ Bastard Coffee House and Sub-Zero are new memberships – Jude & Derek. ○ Century 12 outstanding – Lynne. ○ Email sent to corporate members that have not yet renewed– John. ▪ Sponsorship efforts reviewed. <ul style="list-style-type: none"> ○ Bastard Coffee House and Sub Zero agreed to sponsor. ○ Greenshields not responding – John. ○ Eamon prefers to purchase own for picnic, but monetary sponsorship would work. ▪ Outreach reviewed. <ul style="list-style-type: none"> ○ Water Quality three-fold and Phosphorus one-pager will be ready for hand out at AGM. Will be at front desk and offered to people signing in. ▪ Water testing. <ul style="list-style-type: none"> ○ Discussion on the recent test results. ○ Test results for the Pro-20 multi-parameter testing device were unknown to the committee members. 	<ul style="list-style-type: none"> ▪ Vicki to check with Derek if used in 2024

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4. Recruiting New Board members a. Board Titles b. Process	<ul style="list-style-type: none"> ▪ Discussion held with respect to the correct titles post AGM as John is to be Treasurer. <ul style="list-style-type: none"> ○ Motion by Vicki that Lynne remain as Past-President, seconded by Dave and passed. ▪ Discussion on recruitment of VP and President led to agreement that the preference is to solicit quietly and/or promote from within rather than accept floor nominations at AGM. Floor nominations at the AGM for volunteers and Directors-at-Large continue to work as these are good entry points into the committee. <ul style="list-style-type: none"> ○ Motion that the President and Vice-President positions be nominated by the Executive made by Dave, seconded by Tom, and passed. ▪ Recruitment was identified as a Fall Strategy discussion. 	
5. Events for 2025 c. AGM – July 9 d. Youth Event / Picnic – Aug 2 e. Lake Clean Up - Aug 9/10 f. Bach – Aug 23 & 24 g. BLAMs – June 1 & 11 h. Delta Parade – July 27	<ul style="list-style-type: none"> ▪ AGM <ul style="list-style-type: none"> ○ Speaker Dr Colette Kenny, writer and homesteader – confirmed ○ Sub Zero will be providing treats and will provide own sign. ▪ Youth Event – Fire Department confirmed. ▪ Lake Clean Up – Dave Duggins confirmed. ▪ Bach at Wendy’s Furnace Farm (Aug 23) – Tom has posters prepared and advised that the Red Brick School (Aug 24) manages their own marketing. ▪ BLAM #1 had five people, a good increase. ▪ Delta Parade muster point established. <ul style="list-style-type: none"> ○ Derek will pick up the trailer and tow in parade. ○ Muster point will be at 2 pm near Foundry Road. ○ Vicki will bring signs etc. from Tom’s. 	<ul style="list-style-type: none"> ▪ Bach posters; Lynne to post locally. Tom to post elsewhere. Tom to bring posters to AGM ▪ Susan to send out Action List for AGM and other events
6. By-laws and Articles	<ul style="list-style-type: none"> ▪ John and Vicki will review. ▪ By-laws and articles identified as Fall Strategy discussion. 	
7. Communications a. Email procedures b. Website c. Shorten email address	<ul style="list-style-type: none"> ▪ Email procedures discussed and it was resolved that Lynne will retain position as primary on email site with Vicki as back up. ▪ Website quote from Mark Ready (\$4,500) reviewed and timing discussed. <ul style="list-style-type: none"> ○ Strategy meeting will determine the website’s purpose and content. ○ Work to be started in winter after the Strategy Meeting. ▪ lbla@gmail.com is already taken by another organization. The only option is to stay with lowerbeverleylakeassociation@gmail.com. <ul style="list-style-type: none"> ○ A new one – for example info@lbla.net - might be possible with the new WIX website. 	<ul style="list-style-type: none"> ▪ Lynne and Vicki to perform onsite test to resolve Vicki access issue. ▪ John to advise Mark to hold a time slot for winter.
8. Development a. Partridge Island b. Bill 5	<ul style="list-style-type: none"> ▪ Partridge Island <ul style="list-style-type: none"> ○ Per agenda notes read by Vicki at meeting, John is pursuing MoE about the lake capacity plan and also the Township for a commitment to inform LBLA of any Planning Acts. ▪ Bill 5 – bill passed June 26 	
9. Donations a. Status of Bursaries	<ul style="list-style-type: none"> ▪ Cheque from Rideau District High School received by Vicki. Reasoning for not issuing bursary is that no student had engaged in suitable activity. <ul style="list-style-type: none"> ○ Bursary topic was tagged as a Fall Strategy discussion. 	<ul style="list-style-type: none"> ▪ Vicki to provide cheque to Treasurer.

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10. Other Business c. Corporate thank you process d. Banking	<ul style="list-style-type: none"> ▪ Discussion established that a Corporate thank you process should be set in place. <ul style="list-style-type: none"> ○ Corporate recruitment and retention identified as a topic for the Fall Strategy. ▪ Banking discussion emerged on e-transfers and an online membership form. <ul style="list-style-type: none"> ○ Vicki and Lynne stated that banks unable to accept e-transfer if two names on the account. ○ Suggestion that a separate account with only one name on the account be created for e-transfer. Concern that this would not be appropriate. ○ Online membership form that allows people to determine payment should be integrated into WIX platform. 	<ul style="list-style-type: none"> ▪ Dave to provide sample thank you letter that he has received.
11. Next meeting / Adjournment	<ul style="list-style-type: none"> ▪ Subsequent meeting: September. <ul style="list-style-type: none"> ○ Date to be determined by Vicki ○ Location to be at 910 White Birch Lane ▪ Meeting adjourned by Vicki Woodside-Duggins, Vice-President, at 3:38 p.m. 	<ul style="list-style-type: none"> ▪ Vicki to provide date